



South Coast Regional Tourism Organisation Inc.

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3 December, 2008
File No. 6853-11

Minutes of the Annual General Meeting of the South Coast Regional Tourism Organisation Held on Wednesday 8 October, 2008, at Worrigeer House Reception Centre, Worrigeer Road, Worrigeer, commencing at 11.15 a.m.

PRESENT:

Clr. Rob Pollock – Chairman
Mr. James Eddy – Vice Chairman
Mr. Tom Phillips
Ms Margaret O'Dwyer
Mr. Greg Binskin
Mrs Nicole Smithers
Mr Phil Woodcock
Mrs Lyn Mott

Also Present:

Mr. John Anderson – representing Jo Gash, Federal Member for Gilmore
Mr Kevin Sullivan – Holiday Haven Tourist Parks
Mr John Harvey– Booderee National Park
Mrs Kim White
Mrs Carolyn Haigh

Apologies

Moved Tom Phillips, Seconded Nicole Smithers that the apologies from Lyndel Gray, John Pugsley, Ken Buckley, Biserka Zufic, Ken Merrifield and Geoff Morrissey be accepted.

CARRIED

Confirmation of the Minutes of the Annual General meeting held on 10 October, 2007

Moved Tom Phillips, Seconded Greg Binskin that the Minutes of the Annual General Meeting held on 10 October, 2007, as circulated be accepted.

CARRIED

1. Business Arising from the Minutes

Nil

2. Report of the Chairman

The South Coast Regional Tourism Organisation has seen the first twelve months as the combined RTO. The Chairman felt that the South Coast has seen some changes but there is still a lot of promotion to do.

The Chairman felt that the South Coast does need greater industry input.

The RTO has a lot of work to do early in the next year. There are promising signs in terms of co-operation with Tourism New South Wales. The dispersion of funds by Government is still to be advised.

The possibility of change was promising with the release of the O'Neill report. These changes are being led from the Ministers Office. Do not know exactly where we stand and where New South Wales will go with the recommendations from the O'Neill report..

The Chairman thanked Tom Phillips for the work that he has done throughout the year.

The Chairman also thanked Greg Binskin and John Pugsley for all the efforts they had put in for the South Coast during the year.

The Chairman was pleased with the changes to the Sydney Melbourne Coastal Drive and the Committee was now far more business like.

The Chairman especially thanked Mrs Carolyn Haigh for all the work she has done for the South Coast Regional Tourism Organisation.

Report of the Secretary

3. Matters for Which Due Notice Had Been Given

Nil

4. Resolutions With Respect to the Annual Statement and Annual General meeting

Moved Tom Phillips, Seconded Greg Binskin that:

- i. The Annual Statement (Form 12), as tabled at the Annual General Meeting, be accepted by the South Coast Regional Tourism Organisation and that:

- a. The particulars set out in Items 3 to 8 as detailed are not misleading and give a true and fair view of financial matters to which those particulars relate: and
 - b. There are reasonable grounds to believe, at the date of this statement, that the South Coast Regional Tourism Organisation will be able to pay its debts as and when they fall due.
- ii. The Secretary/Treasurer, Tom Phillips, and Chairman, Clr Rob Pollock, are authorised to certify in accordance with Section 27 (1)(b) of the Act that the Committee submitted the Financial Statement in accordance with Section 26(6) to the members at the Annual General Meeting.

CARRIED

Report of the Treasurer

5. Audited Financial Statements

The Audited Financial Statements for the South Coast Regional Tourism Organisation to the year ended 30 June, 2008, were attached to the Business Paper.

Moved Tom Phillips, Seconded Nicole Smithers, that the South Coast Regional Tourism Organisation accept the financial statements as prepared by our Auditor and that in the opinion of the members of the Committee:

- a. The accompanying Statements of Income and Expenditure are drawn up so as to give a true and fair view of the results of the organisation for the last financial period.
- b. The accompanying Balance Sheet is drawn up so as to give a true and fair view of the state of affairs of the organisation as at the end of the financial period.
- c. At the date of this statement there are reasonable grounds to believe that the organisation will be able to pay its debts as and when they fall due and that the financial statements be signed in accordance with this resolution by the Chairman, Mr. Rob Pollock and by the Treasurer, Mr. Tom Phillips.

CARRIED

6. Membership Fees

Moved tom Phillips, Seconded Greg Binskin that the Membership Fees for 2008/2009 be set as follows:

- a. Private Operators and/or tourism businesses \$50.00 plus \$5.00 GST – Total \$55.00
- b. Town Chambers of Commerce and Town Tourist Associations - \$100.00 plus \$10.00 GST – Total \$110.00

- c. Local Government Tourism Organisations - \$100.00 plus \$10.00 GST – Total \$110.00.
- d. Local Government Bodies - \$1,000.00 plus \$100.00 GST – Total \$1,100.00
- e. State Government Bodies - \$1,000.00 plus \$100.00 GST – Total \$1,100.00
- f. Federal Government Bodies and/or agencies - \$1,000.00 plus \$100.00 GST – Total \$1,100.00

CARRIED

7. Appointment of Auditor

Moved Tom Phillips, Seconded James Eddy, that Simon Byrne, partner of Kothes Chartered Accountants of 106 Auckland Street, Bega, 2550 be appointed as the Auditor for the South Coast Regional Tourism Organisation for the financial year 2008/2009.

CARRIED

5. Election of Office Bearers

The Chairman then declared all positions vacant and asked Margaret O'Dwyer to assume the Chair for the purposed of electing the new Executive and Board.

a. Election of Chairman

Margaret O'Dwyer called for nominations for the position of Chair.

The Secretary advised that as a written nomination for Chairman had been received from Rob Pollock and that this had been nominated and seconded there could be no nominations from the floor.

Clr Rob Pollock was elected to the position of Chair.

b. Election of Secretary, Treasurer and Public Officer

Margaret O'Dwyer called for nominations for the position of Secretary.

The Secretary, Tom Phillips, advised that as a written nomination for Secretary, Treasurer and Public Officer had been received from Tom Phillips and that this had been nominated and seconded there could be no nominations from the floor.

Tom Phillips was elected to the position of Secretary, Treasurer and Public officer.

c. Election of Board Members

It was agreed on a motion of consent that the Board consist of the following members:

Mr. James Eddy – Tourism Wollongong
Mr. Greg Binskin – Tourism Wollongong
Mr. Phil Woodcock – Shellharbour City Council
Ms Diane Johnston/ Ms Biserka Zufic – Tourism Shellharbour
Mrs Nicole Smithers – Kiama Tourism
Kiama Tourism Board member – to be advised after the Kiama
Tourism Board meeting.
Mr. Tom Phillips - Shoalhaven City Council
Mr. Ken Merrifield – Shoalhaven Tourism Board
Mr. John Pugsley – Eurobodalla Coast Tourism
Mr. Ken Buckley – Eurobodalla Coast Tourism
Mr. Geoff Morrissey – Sapphire Coast Tourism Ltd
Mr Adrian Sandrey – Sapphire Coast Tourism Ltd

d. Nomination of Vice Chair

The Chairman, Clr. Rob Pollock, nominated Mr. James Eddy for the position of Vice Chair.

Moved Rob Pollock, Seconded Lyn Mott that Mr. James Eddy be elected to the position of Vice Chair.

CARRIED

The Chairman commented that he was very pleased that James Eddy and Greg Binskin were working with Tom Phillips and the South Coast and representing the South Coast, especially at meetings with Tourism New South Wales.

Clr. Rob Pollock
CHAIRMAN